

WILSON SCHOOL BOARD

Minutes

Monday, May 15, 2017

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.

WSD Vision Plank 2 – Grow Wilson regionally or nationally.

WSD Vision Plank 3 – Increase organizational agility and capacity.

WSD Vision Plank 4 – Creative development of existing and new infrastructure.

WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.

WSD Vision Plank 6 – Control for fiscal accountability.

The regular meeting of the Wilson School Board was called to order at 7:00 p.m. on Monday, May 15, 2017 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board members were present:

Steve Chmielewski
Steve Ehrlich
Brad Hart
Jason Hopp
Mike Martin
Robert Metzger
Jay Nigrini
Carol Reid
Matt Wolf

Present: Dr. Mierzejewski, Ms. Lillis, Dr. A. Flannery, Dr. Kate Long, Ms. Troutman, Ms. Schlosman, Ms. Lindsey, Mr. Stenger, Dr. Antonis, Mr. Dennes, Mr. Fitzgerald, and Officer Johnson

Public Attendees: (see attached)

Executive Session – The board met in executive session on May 8th and May 9th, and prior to tonight’s meeting for the purpose of discussing several personnel issues and litigation.

Presentation of Colors - JROTC

PLEDGE TO THE FLAG

ANNOUNCEMENT – Attorney John Miravich

PUBLIC PARTICIPATION – Agenda Items

➤ None

COMMUNICATIONS –

➤ None

WILSON GOOD NEWS – Mr. Ehrlich, Board President

Congratulations to the following students received recognition at the PA High School Regional Computer Fair :

Ryan Longo – 1st Place computer Animation (state qualifier)

Josiah Rodriguez – 2nd Place – Website design

Chelsea Lewis -3rd place(Website design – (repeat winner)

PRESENTATIONS

1) TSA – Ryan Dennes

Akanksha Bhusari, Jessica Chan, Connor Cordes,
Krista Hauseman, Jake Hausman, Andrew Kucenski,
Amanda Le, Jake Lynam, Utkarsh Panchal, Andrew Parks, Jaimin Patel, Jocelyn
Powell, Steven Schaeffer, Steven Schultz, Lydia Yenser, Ally Yu, Lauren Yu

2) Financial Solutions - Michael Vind, Managing Director of Financial S&Lutions (presentation on Debt Reduction)

11.0 Finance (Motion Carried)

Mr. Nigrini moved, seconded by Dr. Chmielewski to approve Finance item #11.1 as follows:

11.1 Approved a resolution authorizing the issuance of bonds or notes in the amount of up to \$32,000,000 for purposes of (1) the current refunding of all or a portion of the School District's outstanding General Obligation Bonds, Series of 2011; (2) the advanced refunding of a portion of the School District's General Obligation Bonds, Series B of 2013; (3) the current refunding of all or a portion of the School District's General Obligation Bonds, Series of 2014; and (4) financing capital projects of the School District, including without limitation, roof repairs, replacements or upgrades, floor refinishing, playground upgrades, paving, curb and sidewalk repairs, acquisition of buses, security camera upgrades and acquisition of capital equipment, and renovations/upgrades to various buildings and facilities of the School District.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini , Wolf, and Mrs. Reid

3) **2017-18 Proposed Budget** - Christine Schlosman, Chief Financial Officer

4)

11.0 Finance (Motion Carried)

Mr. Nigrini moved, seconded by Dr. Chmielewski to approve Finance item #11.2 as follows:

11.2 Approved the proposed final budget for 2017-18 in the amount of \$103,812,725 at the rate of 25.35 mills, as per the resolution to the permanent minutes.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini , Wolf, and Mrs. Reid

Approval of Minutes (Consent)

Hearing no objection to approve the Wilson School Board minutes of May 1, 2017, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.

(Ayes 9)

1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (Motion Carried)

Dr. Chmielewski presented the April 2017 Treasurer's Report, Investment Report and General Fund Financial Statements as attached. Dr. Chmielewski moved, seconded by Mr. Martin, to accept the Treasurer's Report and approve related invoices as presented and to include the General Fund Investment Accounts list and Board Summary Report for the period April 2017 in the permanent minutes.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini , Wolf, and Mrs. Reid

2.0 PAYMENT OF BILLS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve Payment of Bills as follows:

General Fund	\$ 3,621,722.40
Capital Reserve	\$ 332,470.10

A roll call vote was recorded as follows:

(Ayes 9): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini , Wolf, and Mrs. Reid

3.0 FINANCIAL REPORTS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve the Financial Reports as follows:

Cafeteria (April 2017)
Child Care (April 2017)
Activity Accounts:
 Wilson West MS (April 2017)
 Southern MS (April 2017)
 Senior High (April 2017)

A roll call vote was recorded as follows:

(Ayes 9): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

4.0 Ratification/Approval of the following: (No items)

5.0 Superintendent's Report (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Hopp to approve the Superintendent's Report as follows:

5.1 Retirement

Lorie Spadafora, Reading Teacher, West Middle School, effective 6/9/17 (21 years of service)

5.2 Resignations

Kimberlee Bortz, Lifeguard, effective 4/21/17

Pamela Higgins, Crossing Guard, effective 4/11/17

Ashleigh Kochel, Teacher – Berkshire Heights Preschool, effective 6/9/17

Melissa Snyder, Special Education Instructional Assistant – Shiloh Hills, effective 6/9/17

Melissa Wild, Special Education Instructional Assistant – Spring Ridge, effective 6/9/17

Florian Wolf, Custodian – West Middle School, effective 5/11/17

Kathy Blume, Nurse Substitute Caller, eff. 6/9/17

Cindy Hill, Substitute Bus Driver, eff. 5/12/17

Lauren Robertson, Special Education Instructional Assistant, Shiloh Hills, eff. the end of the 16-17 school year

5.3 Child Rearing Leave

Bryn Peterson, Grade 2, Green Valley, beginning approximately 9/1/17 and ending approximately 10/13/17

5.4 Days without Pay

Kendall Ebert, 3/29 and 3/30/17 (2 days without pay)

Jillian Lynch, 5/31/17 (1/2 day without pay)

5.5 Support Staff

Michael Welsh, Substitute Bus Driver \$14.86 per hour and Substitute Bus Aide, \$9.87 per hour, eff. 5/10/17

5.6 Change of Status

Jillian Bambrick, 3rd Grade Teacher at Green Valley, to Kindergarten Teacher at Green Valley, effective 8/23/17 (replaces Linda Schmitz who is retiring)

Stephanee Billman, 3rd Grade Teacher (LTS) at Shiloh Hills, to 4th Grade Teacher (TPE) at Shiloh Hills, Bachelor's, Credit Year 3, \$46,125/yr, effective 8/23/17

Cindy Borelli, Music Teacher at Spring Ridge and Cornwall Terrace, to Music Teacher at Spring Ridge, effective 8/23/17

Kelly Cherrie, 2nd Grade Teacher at Cornwall Terrace, to Learning Support Teacher at Cornwall Terrace, effective 8/23/17 (replaces Erica Killian who transferred)

Belinda Davison, LTS Business Teacher at West Middle School, to Business Teacher (TPE) at West Middle School, Master's Degree, Credit Year 2.5, \$53,952/yr, effective 8/23/17 (replaces Rick Lapi who resigned)

Michael Dietrich, JROTC Senior Army Instructor, 2017 Salary per Army, \$77,876.30/yr, effective 1/1/17

James Dolan, JROTC Army Instructor, 2017 Salary per Army, \$66,806.28/yr, effective 1/1/17

James Dolan, JROTC Army Instructor, 2016 Salary per Army, \$65,429.00/yr, effective 1/1/16

Sarah Foley, Substitute Teacher to 4th grade LTS teacher at Green Valley, effective 8/23/17, (replaces Chelsea Zink while on sabbatical)

Molly Hodnik, MDS Teacher at Whitfield to Kindergarten teacher at Whitfield, effective 8/23/17 (replaces Kelly Wylezik who transferred)

Michaela Lehane, Autistic Support Teacher (LTS) at Cornwall Terrace, to Autistic Support Teacher (TPE) at Cornwall Terrace, effective 8/23/17 (replaces Maria Levidis who resigned)

Chris McAfee, Learning Support Teacher at Southern and West Middle School, to MDS Teacher at Whitfield, effective 8/23/17 (replaces Molly Hodnik who transferred)

Stacia Miller, Kindergarten Teacher (LTS) at Spring Ridge, to Kindergarten Teacher (TPE) at Spring Ridge, Bachelor's, Credit Year 2, \$45,250/yr, effective 8/23/17

Sophia Rivera, Kindergarten Teacher (LTS) at Whitfield, to 3rd Grade Teacher (LTS), effective 8/23/17 through end of first semester of the 2017-2018 school year (replaces Kristy Kowal while on sabbatical)

Diane Valenti, from Food Service Worker to Lead Food Service Worker at Green Valley, from 5/8/17 through the remainder of the 2016-2017 school year, \$11.35/hr (temporarily replaces Elizabeth Hartman while on a medical leave)

Desirea Williams, 2nd Grade Teacher (LTS) at Spring Ridge, to 2nd Grade Teacher (TPE) at Green Valley, Bachelor's, Credit Year 3, \$46,125/yr, effective 8/23/17 (replaces Belinda Fabrizio who resigned)

Kelly Wylezik, Kindergarten Teacher at Whitfield, to 2nd Grade Teacher at Whitfield, effective 8/23/17 (replaces Shirley Sites who is retiring)

Ann Lessig, Food Service Worker, Lower House to Full Time 2nd shift Custodian, location TBD, \$12.75 per hour, eff. 6/12/17

Xavier Tolentino, Custodian Shiloh Hills to Custodian, High School, no change in rate, eff. 6/12/17 (replacing Jerry Bourey who had a change in status)

Jerry Bourey, Custodian, High School to Custodian, High School (location change), no change in rate, eff. 6/12/17 (replacing Dave Huber who is retiring)

5.7 Professional Hires

a) Tara Moody

Education

Master's Degree in Teaching, Learning and Curriculum – Drexel University

Experience

Student Teacher, Shiloh Hills Elementary, January-April 2017

Special Education Instructional Aide, Shiloh Hills Elementary, 2014-2016

Degree, Credit Year, Salary

Master's, Credit Year 1, \$52,264/yr

Assignment

3rd Grade (TPE), Green Valley, effective 8/23/17 (replaces Jillian Bambrick who transferred)

b) Brittany Scott

Education

Master's Degree in Secondary Education, Albright College

Bachelor's Degree in Chemistry, Albright College

Experience

Substitute Teacher, Schuylkill Valley, May 2016 – present

Student Teacher, Muhlenberg SD, March-May 2016

Student Teacher, Schuylkill Valley, January-March 2016

Salary, Credit Year, Salary

Master's Degree, Credit Year 1, \$52,264/yr

Assignment

Chemistry Teacher (TPE), High School, effective 8/23/17 (replaces Gay Wentzel who is retiring)

5.8 Substitute Teacher, effective 5/16/17, \$125/day

Jeffrey Bennett

Caitlynne Dameika

5.9 Homebound Instructor, \$28/hr

Laura Stewart

5.10 Extracurricular

John Christian, Middle School and Youth Water Polo assistant coach, \$10.00/hr, effective 4/20/17

Robin Dautrich, Southern "Together We Walk", \$11.27/hr

Mary Dolenti, Southern Musical, Stage Manager and Costume Designer, \$1,000 (stipend paid through Southern MS Musical proceeds)

Jerry Laboranti, Southern Lock-in Music Performance, \$700

Cory Luft, Southern Musical, Set Construction, \$250 (stipend paid through Southern MS Musical proceeds)

Kelly Raser, West Intramural Field Hockey, \$11.27/hr

Doretta Sheaffer, West Intramural Field Hockey, \$11.27/hr

Walt Wooleyhand, Southern Musical, Sound, \$100 (stipend paid through Southern MS Musical proceeds)

5.11 Summer Employment

a) Child Care Summer Staff/Berkshire Heights, effective 6/12/17, no change to current rate –

Charity Fox, Preschool Head Teacher, 40 hours/week

Jillian Grate, Preschool Head Teacher, 40 hours/week

Kaitlyn Umberger, Preschool Head Teacher, 40 hours/week

Harlie Jaskierski, Preschool Head Teacher, 30 hours/week

Karen Hozza, Preschool Head Teacher, 30 hours/week

Patricia Liszcz, Preschool Assistant, 27.5 hours/week

Kelly Simcox, Preschool Assistant, 15 hours/week

b) Child Care Summer Substitutes, effective 6/12/17, \$11.35/hr -

Giovanna Borelli

Jennifer Brown

Jillian Brown

Patricia Burke

Elizabeth Daouphars

Kimberly Filer

Theresa Gallen

Carrie Hunter

Katherine Landis

Nicole Lecatsas

Rachel Lorenz

Emma Osle

Joya Osle

Lori Pickett

Teresa Sciumbata

Amanda Seidel

Eva Sterley

Bernadette Steve

Gabriella Wertheim

c) Technology Summer Preventive Maintenance Technicians (all ending on 8/25/17)

Trevor Hierl, \$8.25/hr, effective 5/8/17

Brad Wunsch, \$8.25/hr, effective 5/15/17

Timothy Cescon, \$8.25/hr, effective 5/15/17

Ryan Oxenreider, \$8.25/hr, effective 5/15/17

John Magala IV, \$7.25/hr, effective 6/5/17

Jacob Sarge, \$7.25/hr, effective 6/5/17

Justin Walters, \$7.25/hr, effective 6/5/17

Ryan Kahn, \$7.25/hr, effective 6/19/17

A roll call vote was recorded as follows:

(Ayes 9): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

6.0 Consent Items (Voice Vote)

Hearing no objection to Agenda item #6.1, President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(Ayes 9)**

6.1 Accepted with gratitude the following donation:

- a) **\$10,000** from Gouglersville Fire Company #1 to be used for ten \$1,000 educational scholarships to seniors in various categories.

Roll Call

7.0 Human Resources (Motion Carried)

Mrs. Reid moved, seconded by Mr. Wolf to approve Human Resources item #7.1 as follows:

- 7.1 Approved** the updated job descriptions for Administrative Assistant to Assistant Superintendent, Compliance Specialist, and Facilities Scheduler, on file in the Human Resources office.

8.0 Pupil Services (**Motions Carried**)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve Pupil Services item #8.1 as follows:

- 8.1 Ratified** contracts with Hogan Learning Academy LLC, to provide ESY education services to five (5) special education students at the per diem rate of \$380.00 per student and four special education students at the per diem discount rate of \$360.00 per student, including all related services costs, beginning 6/21/17 and ending 8/8/17.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini , Wolf, and Mrs. Reid

(Nay 1) Mr. Martin

Dr. Chmielewski moved, seconded by Mrs. Reid to approve Pupil Services items #8.2 - #8.4 as follows:

- 8.2 Granted permission** to waive tuition for the following students:
Female, Gr. 5, Female, Gr. 3, Female, Kindergarten, Cornwall Terrace Elementary School, from 4/21/17 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents)

- 8.3 Approved** the 2017 Summer hours for Supplemental School Counselors

<u>Elementary Counselor</u>	<u>Summer Hours</u>
Rita Barbon	30
Carrie Berg	30
Ellen Chen	30
Justin Foster	30
Laura Grant	30

<u>Middle School Counselor</u>	<u>Summer Hours</u>
Jessica Allred	50
Jessica Cammauf	50
Robert Findora	50
Matthew Werley	50

<u>High School Counselor</u>	<u>Summer Hours</u>
Sabrina Andrieux	175
Jaclyn Burdis	175
Mark Greaves	175
Julia Huang	175
Francis Hutchko	175
Rebekah Marconi	175

<u>SAP Coordinator</u>	<u>Summer Hours</u>
Michele Zawilla	30

8.4 **Approved** the Caron Student Assistance Program renewal contract between Caron and the Wilson School District for the 2017-2018 school year, at no cost to the district

A roll call vote was recorded as follows:

(Ayes 9): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini , Wolf, and Mrs. Reid

9.0 **Technology & Media (No Items)**

10.0 **Operations (Motion Carried)**

Mr. Nigrini moved, seconded by Mr. Martin to approve Operations item #10.1 as follows:

10.1 **Approved** awarding the Trash Removal Services through the BCIU Joint Purchasing Board to Republic Services, Inc., 50 Orchard Lane Leesport, PA 19533 for the time period of July 1, 2017 to June 30, 2019

A roll call vote was recorded as follows:

(Ayes 9): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini , Wolf, and Mrs. Reid

11.0 **Finance (Motion Carried)**

Mrs. Reid moved, seconded by Dr. Chmielewski to approve Finance items #11.3 - #11.5 as follows:

11.3 **Approved** awarding contracts for the purchase of supplies through Berks County Joint Purchasing as noted on attached list

11.4 **Approved** awarding the 2017-2018 supplies bids as noted on attached list.

11.5 **Approved** the budget transfers dated April 11 through May 10, 2017.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini , Wolf, and Mrs. Reid

12.0 **Curriculum and Staff Development (No Items)**

13.0 **Transportation (No Items)**

14.0 **Food/Cafeteria (No Items)**

15.0 **Child Care (No Items)**

16.0 **Extra-Curricular (No Items)**

17.0 Policies (1st Reading)

17.1 Policy #707 – Use of Facilities and Facility Rental Fees

18.0 Miscellaneous (No Items)

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Next meeting 5/24 at the East Campus

Berks County I.U. Board Representative (Mrs. Reid)

No report

Berks E.I.T. Representative (Mrs. Schlosman)

Curriculum Committee Chairman (Mrs. Reid)

No report, next meeting is Wed 5/17/17

Extracurricular Committee Chairman (Mr. Wolf)

Spring sports is wrapping up. Once again a successful season for most our teams.

Facilities Committee Chairman (Mr. Nigrini)

Next meeting is May 30 at 4:30 p.m.

Finance Committee Chairman (Mr. Ehrlich)

There is no additional reports other than the 2 presentations earlier this evening.

Human Resources Committee Chairman (Mr. Hopp)

No report

Legislative/PA School Board Assn. Representative (Mr. Martin)

Following the 'official identification' process, and how it will effect school trips, flying etc. Several other items on the horizon.

Public Relations Chairman (Mr. Hart / Ms. Troutman)

National Spanish Exam - Congratulations to all of the 8th grade world language students from Southern and West Middle Schools who attained national recognition for excellent performance on the 2017 National Spanish Examinations. 17 students from Wilson Southern Middle School and 16

from Wilson West earned Honorable Mention. Gabrielle Cox, Anna Gutzler and Morgan Peacock, all Wilson West students, earned bronze medals while Kayla Marr, also a student at Wilson West, earned a gold medal. A complete list of all the winners was published in the Bulldog Blitz.

National French Contest - Three Wilson Southern French students have ranked nationally in the National French Contest. More than 85,000 students in all 50 states competed in the 2017 event. Chelsea Perdomo received the silver award and Siddi Rohit and Austin Zary received the honorable mention distinction.

Awards Banquets - A reminder that the High School Athletic Awards banquet will be held on Wednesday, May 17 at 7 pm in the High School Auditorium. Doors open at 6 pm and refreshments will be served.

The High School Academic Awards banquet will be held on Wednesday, May 31 in the High School Auditorium.

Wilson Color Run - The Wilson Color Run, originally scheduled for Saturday, May 13, was rescheduled for Thursday June 8 at 6 pm at Gurski Stadium. Registration is still open.

Wilson Games Special Olympics - Just another reminder that our 2017 Wilson Games Special Olympics will be held this Friday, May 19 from 9 am- 1 pm. This is always a great event for our school!

Education Foundation Report (Mr. Nigrini / Ms. Troutman)

The Wilson Education Foundation is extremely pleased to provide the funding for Bulldog Summer Blast. This summer program, taught by Wilson teachers, will help to foster learning through summer months. The program is designed to help diminish the "summer slide" and offer continued academic opportunities while having fun outside! This camp is going to be held on Tuesdays and Thursdays from 9:30-11:30 am throughout out the summer at the Sinking Spring Main Playground. The program is for students entering 1st-5th grade for the 2017-2018 school year.

Spring Venture Grant applications are currently being received and we have received a good response so far. The allocations committee will review the submitted applications at the end of May

Technology Chairman (Dr. Chmielewski)

No report

Student Outreach (Emma O'Shea)

Solicitor (Mr. Miravich)

No report

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

Mr. Martin and Ms. Schlosman attended the PEL breakfast last week.

Mr. Ehrlich read a statement on behalf of the board to address the WSD Website contract with LaunchDM to help address concerns stated in a letter to the editor

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

- Ms. Becky Ellis – resident – address concerns about student parking on Grandview Avenue.

Enrollment as of May 10, 2017 is 6016 students which is a decrease of 6 in the number of students from the April 10, 2017 report.

There being no further business, Mrs. Reid moved, seconded by Mr. Hopp, to adjourn the meeting at 8:32 p.m. Motion carried.

Cheryl F. Raffauf, Board Secretary